



Ready, Respectful, Resilient
Headteacher: Mrs T Price BA (Hons) MA Ed

30th September 2025

Dear Parent / Carer,

Following advice from the Government, James Bateman Middle School have a lockdown policy. Lockdown procedures are important and would be used in response to an internal or external threat that could jeopardise pupil safety. The safety of your child and all children in school, as well as the safety of staff, is very important.

On Wednesday 1st October 2025 we will be informing pupils of this policy during assembly and there will be a practice drill carried out on Wednesday 8th October. This will be sensitively done so that all pupils understand the reasons for the practice and they will have the opportunity to discuss any concerns following the drill. In the event of an actual lockdown parents would receive an Arbor message from the school advising them of the situation and we would ask that you do not come to school or try to contact your child during this time as you would be putting yourself at risk.

The purpose of this drill is to keep pupils and staff safe from any danger outside or inside the building. During lockdown all of the perimeter doors to the school building will be locked and will remain locked until the danger or issue is removed. To enable everyone to remain safe, no one will be allowed to enter the building or leave the building until authorisation has been given and it is safe to do so.

Please be assured that we have not received any information to indicate that the school is at risk from an intruder, but it is essential that we take every step possible to ensure the pupils' safety and well-being. I would be grateful if you could discuss this with your child to stress the importance of this matter.

Yours sincerely

Mrs T Price
Headteacher

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